

Rainbow Pre-school
Rainbow Pre-school Spirit



Risk Assessment Policy

Policy Statement

Our Setting believes that the health and safety of children is of paramount importance. We make Rainbow Pre-school a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment.

Our Risk Assessments include:

- Indoor & Outdoor,
- Food checklists,
- General resources, activities and equipment,
- Forest School transport & activities,
- Pregnancy,
- Special events

The basis of this policy is to consistently use the 5 step approach to risk assessment;

- Identification of hazards / risk; where is it and what is it?
- Who is at risk; staff, children, parents, visitors?
- Assessment as to the level of risk as high, medium, low and decide if existing controls are adequate or whether more needs to be considered. This is both the risk and the likelihood of it happening, as well as the possible impact if it, if it did.
- Control measures to reduce / eliminate risk; what will you need to do, or ensure others will do, in order to reduce that risk?
- Record findings, monitoring and review; how do you know if what you have said is working, or is thorough enough? If it is not working, it will need to be amended or maybe there is a better solution.

Procedures

Our risk assessment process covers adults and children and includes;

- Checking for and noting hazards and risks indoors and outdoors, and in our premises and for activities;
- Assessing the levels of risk and who might be affected;
- Deciding which areas need attention;
- Developing an action plan that specifies the action required.
- Where more than five staff and volunteers are employed the risk assessment is written and is reviewed regularly.
- We maintain lists of health and safety issues, which are checked daily before the session begins as well as those that are checked on a weekly and termly basis.

Legal Framework

Rainbow Preschool Southampton Ltd is a company registered in England & Wales. Registration No: 10058477. Registered Office: Unit 4, Basepoint, Andersons Rd, Southampton. SO14 5FE.

Rainbow Pre-school, c/o Wordsworth Primary School, Victor Street, Shirley, Southampton, SO15 5LH
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- Management of Health and Safety at Work Regulations

Further Guidance

- Five Steps to Risk Assessment (HSE) - www.hse.gov.uk/pubns/indg163.pdf

This policy was adopted at a meeting at Rainbow Pre-school in October 2019

Signed on behalf of Rainbow Pre-school:

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Policy review date: October 2020